CLEARANCE FOR THE MFA DEGREE
To be filled out prior to MFA Thesis Exhibition

<table>
<thead>
<tr>
<th>Name: __________________________</th>
<th>Student Number: ________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major Area: ____________________</td>
<td>Minor Area: ____________________</td>
</tr>
<tr>
<td>Date of Clearance: _____________</td>
<td>Number of Clearance: ____________</td>
</tr>
<tr>
<td>Date of Final Approval: __________</td>
<td>Date of Exhibition: _____________</td>
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</table>

The Clearance Committee, whose purpose was to ascertain the readiness of the MFA candidate to mount his/her exhibition and apply for graduation, has examined this candidate with the following results:

- **Thesis Abstract Approved by Committee:**
  - Yes [ ]
  - No [ ]

- **Presentation of Work Approved:**
  - Yes [ ]
  - No [ ]

______________________________
Signature of Major Advisor
______________________________
Date

If not approved, date of next clearance: ________________

This candidate has presented the final written thesis to the Clearance Committee for approval prior to the mounting of the MFA Thesis Exhibition with the following results:

- **75% of Thesis Approved by Committee:**
  - Yes [ ]
  - No [ ]

**Signatures of the Committee Members:**

(Please write full names legibly)

1. ___________________________
   - Approved [ ]
   - Not Approved [ ]

2. ___________________________
   - Approved [ ]
   - Not Approved [ ]

3. ___________________________
   - Approved [ ]
   - Not Approved [ ]

Additional members (optional)

4. ___________________________
   - Approved [ ]
   - Not Approved [ ]

The Director of Graduate Studies and my Advisory Committee has discussed the decision of the Clearance Committee with me and I fully understand the results.

______________________________
MFA Candidate's Signature
______________________________
Date

______________________________
Director of Graduate Studies
______________________________
Date

Revised 05/14
Prior to mounting the thesis exhibition, the student will be examined by a Clearance Committee whose purpose will be to ascertain the readiness of the MFA candidate to mount his/her exhibition and apply for graduation.

1. The committee will consist of the student’s advisory committee.

2. Final date for committees to conduct the first Clearance is May 15th for students planning graduation in the fall semester or December 15th for students planning graduation in the spring semester.  

   (These dates were set by the Director of Graduate Studies)

3. At the first clearance meeting, a student must submit a thorough outline and abstract of the proposed written thesis. Additionally, the student must present a nucleus of the work which is to be included in the thesis exhibition. Committees may require additional writing to be done as seen necessary at this time as determined by the chair of the thesis committee.

4. At the final clearance meeting, which must take place three weeks prior to the thesis exhibition, a student must submit a draft of the thesis to the committee for evaluation. This draft should articulate at least 75% of the student’s outlined content. Revisions and changes recommended by the committee will be made and returned to the student.

5. If a majority of the Clearance Committee determines that the student is not yet ready to mount the exhibition, the date of graduation will be postponed to the next clearance.

6. The number of times that a student may go through the clearance process will be determined by the five-year time limit to complete the MFA degree.

7. If the work included in the exhibition is substantially different from that shown during clearance, the student may be disqualified from graduating.

8. Final approval of clearance will require the signature of the Director of Graduate Studies.